## The WHCP Community Radio Advisory Board (CRAB)

CRAB Charter from the Mid-Shore Community Radio and Historic Oxford Bylaws:

## **Community Radio Advisory Board (CRAB)**

**Section 1.** The Board may establish a Community Radio Advisory Board (CRAB) to assist the Corporation in its goal of being dynamically responsive to community needs and interests.

**Section 2. Purpose:** The role of the CRAB is to advise the Corporation's Board by reviewing the programming goals established by the station, the service provided by the station, and the significant policy decisions made by the station. The CRAB shall have no authority to exercise any control over the daily management or operation of the station or to exercise control over areas of decision within the authority of the Board of Directors. There shall be separation between the function of the Board of Directors of the Corporation regarding management and operation of any Corporation assets and interests and those of the CRAB in its purely advisory capacity.

Section 3. Membership: Membership in the CRAB shall be open to any interested person in the listening area, including the spouse or cohabitant of Corporation Board or Staff members. The Board of Directors shall appoint members of the CRAB. The CRAB may nominate to the Board of Directors the names of individuals for consideration for appointment to the CRAB by the Board of Directors. Members of the CRAB shall be recruited from the station's listening community to assure that the composition of the CRAB is reasonably representative of the diverse needs and interests of the communities that are served by any Corporation managed media outlet using demographic criteria such as racial diversity, geographic location, age and gender. It is required that each member of the CRAB will be a member in good standing of Mid-Shore Community Radio, Inc.'s local educational radio station operating in that area.

**Section 4. Terms:** The term of a CRAB member shall be two years, provided that initially established seats shall be divided as equally as possible into two- and three-year terms to produce staggered terms. An exception will be made for any youth under 22 years of age, to provide a one-year term option for matriculation status. CRAB members will serve no more than two (2) full consecutive terms. The term of office shall begin immediately after the appointment by the Board of Directors.

**Section 5. Vacancies:** If a vacancy occurs, the remaining CRAB members will have the authority to recommend a replacement for approval by the Board of Directors. The appointee serves for the predecessor's unexpired term and may then stand for appointment on his or her own pursuant to Section 4 above.

**Section 6**. **Meetings:** Regular meetings of the CRAB will be held quarterly, or on such other basis as adopted by the CRAB in the sole discretion of its members. A quorum is established when a simple majority of the members are present. Absence by a CRAB member from three

meetings may be considered resignation unless an absence was excused for cause by the Chair of the CRAB.

**Section 7. Officers:** Members of the CRAB shall annually elect a Chair, Vice-Chair, and Secretary at the first meeting held after the annual membership meeting of the Corporation. The CRAB chair shall be an ex-officio member of the Corporation board and shall have no vote in Board meetings unless a Board member is appointed to head the CRAB and possesses voting rights by virtue of serving in a separate board role (i.e. the new CRAB chair does not solely represent the CRAB).

**Section 8. Community Engagement** The meetings of the CRAB are intended to engage the CRAB members and any persons attending the meetings in discussions of such issues as what is happening in the community that should be included in the station's programming; what the members of the CRAB are doing that might be able to be included in existing or future programming of the radio station; and reaction of the community to the programming of the radio station in order to help the station be responsive to the wishes and needs of the community as they relate to news, information, and radio programs that are of interest to the community as a whole or to individual segments of the community.

**Section 9. Minutes** The CRAB shall provide a copy of the CRAB meeting minutes to the Board within 30 days of the date or each meeting.

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